

### Internship Position Description

If you are a graduate student or recent graduate who is passionate about addressing poverty and conflict, an internship with the Niger Delta Partnership Initiative (NDPI) offers a unique opportunity for professional growth and experience. NDPI is seeking talented interns for the NDPI 2015 Internship program at its Washington DC office.

Our interns are entrepreneurial, innovative thinkers with excellent communications and analytical skills. Interns are team players and bring a strong commitment to advancing the fields of economic development, corporate social responsibility and peacebuilding.

### **JOB DESCRIPTION**

The NDPI Internship Program affords young professionals the opportunity to:

- Gain exposure to the fields of market-based development and peacebuilding and their intersection with the private sector
- Hone their writing, research and strategic thinking skills
- Develop, write and publish a research report on a topic of strategic interest to the organization
- Attend presentations with leaders in the global development field
- Receive professional evaluation, assessment and mentorship
- Develop practical experience with program development, planning and implementation

### **The Intern Experience:**

Interns will work closely with NDPI staff to assist in the design and implementation of communications and advocacy strategies for issues surrounding economic development, corporate social responsibility, peacebuilding and the Niger Delta. Interns will gain experience in program design and management, as well as communications and advocacy strategies.

Interns will spend approximately 70% of their time on programmatic work and the remaining 30% on operational tasks and participation in development opportunities.

Interns will have weekly mentorship meetings with either the intern manager and/or a senior member of staff.

### **Intern responsibilities can include:**

- Assisting NDPI staff with project management
- Provide support for ongoing international development projects
- Contributing to the research and writing of concept papers, media materials and issue briefs
- Designing messages for use in social media
- Researching and writing articles and reports
- Attending conferences and roundtables on behalf of NDPI

## **Niger Delta Partnership Initiative Foundation (NDPI)**

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- Assist with program logistics and providing support to NDPI's public and special events
- Monitoring and updating region and issue area-specific data
- Generating reports that track partner engagement and identify opportunities for NDPI outreach

The internship requires a commitment of a minimum of 30 hours per week for full-time interns, or a minimum of 15 hours a week for part-time interns. NDPI offers a stipend to cover expenses. NDPI will also comply with university requirements to receive credit for internships. This internship is for a September 2015 start and will require at least a 10 week commitment.

### **Qualifications:**

- Applicant should be in the process of obtaining his/her Master's degree in a related field or has recently received their Master's degree
- Strong communications, analytical and interpersonal skills
- Excellent research and reporting skills required
- Computer literacy, including fluency in Microsoft Access
- Detail-oriented, self-motivated and creative
- Comfortable working independently with some supervision and as part of a team
- Strong organizational skills and administrative capabilities
- Demonstrated maturity to work in high-pressure situations with good humor, grace, and a positive attitude
- Knowledge of development issues in the Nigeria and Niger Delta is a plus
- Previous experience with new media (social networking, blogging, etc.) is a plus

### **ABOUT NDPI**

The Niger Delta Partnership Initiative Foundation (NDPI) is a Washington DC, US-based foundation that funds social investment programs in the Niger Delta region of Nigeria and is a leading resource for data, expertise and guidance on economic development and peace building efforts in the region. NDPI, working closely with our Nigeria-based sister organization, the Foundation for Partnership Initiatives in the Niger Delta (PIND), works at the intersection between business and development to apply innovative, private-sector led solutions for social impact. NDPI designs, funds and builds broad support for programs and activities through innovative multi-stakeholder partnerships that support programs which empower communities to achieve a peaceful and enabling environment for equitable economic growth in the Niger Delta. NDPI's culture of innovation and entrepreneurship supports a market-driven, adaptive approach to socio-economic development in the Niger Delta that results in scalable strategies owned and implemented by local communities. To learn more visit <http://ndpifoundation.org/>.

### **To Apply:**

Please send a letter of interest describing how you think you are ideally suited to and can contribute to NDPI and your resume to [internships@ndpifoundation.org](mailto:internships@ndpifoundation.org). Specify dates and times of availability and use "NDPI Foundation Graduate Internship" as the subject of your email. Only complete applications will be reviewed. No phone calls, please.

**Applications will be reviewed immediately until the position is filled.**